



BOXBOROUGH PLANNING BOARD
29 Middle Road, Boxborough, Massachusetts 01719
Phone: (978) 263-1116 x112 Fax: (978) 264-3127
www.town.boxborough.ma.us

Nancy Fillmore, Chairman Julie Carroll, Clerk Owen Neville John Markiewicz James Faulkner

Meeting Minutes
July 2, 2012

Members present:

Nancy Fillmore, Chair
Owen Neville, Member
James Faulkner, Member
John Markiewicz, Member
Eduardo Pontoriero, Assoc. Member
Elizabeth Hughes, Town Planner

The Chair opened the meeting at 7:33 pm.

Planning Board Meeting Minutes

On a motion by Mr. Neville, seconded by Mr. Markiewicz, the Board voted to approve the minutes of June 18, 2012 as amended.

Minuteman Village Comprehensive Permit Discussion

The Board reviewed a draft comment letter, made various minor edits and asked the Town Planner to forward the letter to the Board of Selectmen.

Planning Board Liaison/Town Planner Updates

The Town Planner updated the Board on a recent meeting with the property owner of 593 Massachusetts Avenue, the Building Inspector and the Fire Chief regarding boarding the buildings up for safety.

Ms. Hughes informed the Board that the Town was finally successful in pulling the performance bond for Loreto Drive and has received a check from the bonding company. The next step will be to get quotes for the final paving.

Ms. Hughes has been discussing with MAPC the build-out analysis for which funding was approved by Town Meeting. MAPC is currently developing a similar scope of work for another community and will modify it for Boxborough.

Ms. Hughes updated the Board on the intersection project and let them know that she would be meeting with the surveyor, Public Works Director, Fire Chief, and Police Chief to review the final layout of the changes. She questioned whether the Board wished to wait until this project was completed to see how everything turns out or did they want to move on to another intersection at this time.


Mr. Neville questioned moving forward with the current project if the Town was not going to lower the road back to its original height. He was not in support of this project if the Town was not going to correct this problem. Ms. Hughes commented that she was able to speak with the

consulting engineer regarding the feasibility of lowering the roadway. She was told that the cost would be significant because engineering plans would have to be done to determine how far back from the intersection you would need to go to lower the road, whether existing drainage structures would have to be replaced because lowering them would be infeasible, and the biggest question would be whether the entire subsurface of the road would have to be reconstruction due to inappropriate material. Ms. Hughes added that instead of a \$1,000 project to help address safety issues, it would become a \$100,000 project at least. Mr. Markiewicz did not think it was necessary to expend a significant amount of money to lower the roadway. Ms. Hughes responded that she would have further conversations with the Public Works Director and the consulting engineer regarding the feasibility of lowering the roadway.

The Town Planner has spoken with representatives for the Pine Pasture Run subdivision regarding road acceptance. The two representatives believe they can easily have deeds prepared and signed so that the road can be placed on the next Town Meeting warrant for acceptance as a public way.

With no further business, the meeting was adjourned at 8:40 pm on a motion by Mr. Neville, seconded by Mr. Markiewicz with all voting in favor.

On Behalf of the Boxborough Planning Board

A handwritten signature in cursive script, appearing to read "Julie Carroll", is written over a horizontal line.

Julie Carroll, Clerk